# **POPAI Corporate Sponsor Policy**

POPAI has established the following policies to create a professional and ethical partnership with our corporate sponsors\*.

## 1. Sponsor Table Usage & Registration

- 1. Paid Sponsors must use only their assigned table(s). Moving, swapping, sharing, or adding tables is not permitted without prior approval from a POPAI Staff or Board Member.
- 2. Table sharing between companies is strictly prohibited.
- 3. Alcohol in any physical form may not be distributed from any sponsor table during the established vending day periods.

## 2. Photography and Public Representation

- 1. Publication or posting of Photos or videos depicting probation officers in a manner that could be considered unprofessional or inappropriate are strictly prohibited.
- 2. POPAI reserves the right to request removal of any social media or promotional content associating POPAI or its members in conflict with POPAI's philosophy and ethical standards.

## 3. Sponsor Registration Integrity

- 1. Sponsor tables are available on a first-paid, first-reservation-opportunity basis and are limited to the space provided by the venue.
- 2. The number of paid sponsors is limited by venue capacity in both Spring (Management Institute) and Fall (Fall Conference) to ensure table space is reserved for them. A registration process is required before each event.
- 3. A company representative may not register as an attendee to bypass sponsorship space limitations or costs.
- 4. Attendee lists provided with the Gold, Silver, and Bronze packages may not be shared/sold/traded with other companies or entities.

# 4. After-Hours Activities

- 1. Any sponsor planning an event, gathering, or promotional activity in connection with a POPAI event must notify POPAI Board members or staff at least 30 days in advance.
- 2. Events must not conflict with scheduled POPAI programming.

### 5. Sponsor Reputation and Service Quality

- 1. POPAI reserves the right to decline or revoke sponsorship if a company is known to provide substandard or poor-quality products or services, as evidenced by documented concerns from POPAI members.
- 2. Companies that fail to meet professional and ethical standards may be barred from future sponsorship opportunities.

#### Enforcement

POPAI Board or its designee reserves the right to take appropriate action, including removal from an event, revoking sponsorship, and/or exclusion from future sponsorship opportunities.

\* This policy expands on our bylaws:

#### Article V Membership A. Qualification Section 5. Corporate Membership

Corporate membership shall be awarded/limited to corporations or foundations who wish to contribute to POPAI and whose products, services, philosophy, and/or conduct are not in conflict with the Association.

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