

### Openings as of 12/16/2022

<b><i>Adult Probation Supervisor</i></b>	JobID: 868
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**Position Type:** 0  
 Supervisory/Management/Probation Supervisor-Adult [Email To A Friend](#)  
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**Date Posted:**  
 12/13/2022

**Location:**  
 Elkhart County Judiciary-Court Services

**Date Available:**  
 12/13/2022

**Closing Date:**  
 Until Filled

#### **ELKHART COUNTY GOVERNMENTAL POSITION VACANCY NOTICE**

#### **ADULT PROBATION SUPERVISOR**

**DEPARTMENT:** Elkhart County Judiciary- Court Services

**HIRING RATE:** Per Salary Schedule for Probation Officers

**BENEFITS OFFERED:** Health, Dental, Vision and Life Insurance; Free LTD Insurance; Free Health Clinic; Retirement Pension; 13 Paid Holidays annually; Generous Paid Vacation and Sick Time

**POSITION TO BE FILLED:** ASAP

**HOURS & DAYS OF WORK:** 40 hours/week

**LOCATION OF POSITION:** Elkhart County Courts Building, Elkhart; Elkhart County Courthouse, Goshen; Elkhart County Correctional Complex, Elkhart

**TRAVEL REQUIREMENTS:** Within County (please complete driving page on application)

**JOB SUMMARY:**  
 Provides supervision and leadership in the implementation of all probation services, case direction and management of the probation team. Will also be responsible for supervising adult offenders placed on probation.

**JOB REQUIREMENTS:**

- **Bachelor Degree from accredited college or university w/degree in Behavioral Sciences, Social Work, or Criminal Justice**
- **At least 21 years of age and an American citizen**
- **Be able to take and pass Indiana Probation Officer Certification Exam and Indiana Risk Assessment System certification from IOCS within six months**
- **Valid Driver's License**
- **Proficiency with Windows based programs/electronic case management systems**
- **Ability to understand Indiana Statutes**
- **Pre-employment background check and drug screen**

**Elkhart County Human Resources  
117 N. Second Street, Goshen, IN 46526  
Telephone: (574) 535-6725 FAX: (574) 535-6750**

**APPLICATIONS ACCEPTED UNTIL POSITION IS FILLED**

**Elkhart County is an Equal Opportunity Employer**

FMLA regulations require all employers to post the [updated FMLA notice](#).

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